

STONHAM PARVA PARISH COUNCIL MEETING HELD IN THE BAPTIST CHAPEL
SOCIAL ROOM ON MONDAY 20th JUNE 2022

22.48 PRESENT: Cllrs M Sealby, I Richardson, M Goodrum and K Dawson

22.49 APOLOGIES : Cllrs T Benjamin and J Baldwin

22.50 Public Forum: A member of the public raised an issue with the footpath which runs from Church Lane down towards Earl Stonham as the grass is very long. There is also a concern that the footpath closure has been in place quite a long time already.

22.51 DECLARATIONS OF INTEREST – Councillor Richardson declared a non-pecuniary interest in 22.62 Allotments as he is a tenant on the allotments.

Councillor Dawson declared a non-pecuniary interest in 22.62 Allotments as she is a tenant on the allotments.

22.52 DISPENSATIONS – None

22.53 MINUTES OF THE PARISH COUNCIL MEETING 16th MAY 2022- Minutes confirmed as correct - Proposed by I Richardson, seconded by M Goodrum.

22.54 COVID-19 – No update

22.55 REPORTS

22.55.1 C Cllr Hicks ran through his report for June which included:

- SCC on course to plant 200,000 trees
- Suffolk Archives invites people to donate Jubilee souvenirs

22.55.2 D Cllr Morley ran through her June report which included:

- 5 point plan developed regarding cost of living crisis
- Duck & Teapot at Needham Lake has opened
- New initiative – Leisure & Wellbeing Hub

22.55.3 Footpaths – No response from farmer regarding the footpath cutting so will contact DEFRA to get more information on how often the footpaths should be cut under the grant scheme.

Action – W Brame to email DEFRA regarding grant scheme

The pavements at the north end of the village are overgrown as well as the hedge which were all reported last year and sorted.

Action – K Dawson to report these on the Highways portal

The playing field was cut on Friday.

A quote from Wetheringsett Garden Machinery for fixing the ride on mower which needs a starter motor has been received, this will be £200 approx. They can also hire out a mower for £50 if we need it while ours is being fixed. Proposed by K Dawson, seconded by M Goodrum it was agreed to go ahead with the works and hire a machine if needed.

22.55.4 Cemetery – T Benjamin is not able to chip the cuttings, instead a local resident has offered to do this.

It was noted that the back hedge also needs trimming as this is overgrown and the bench is not able to be used.

22.55.5 Play Area – The soil has been delivered to the play area this week. M Goodrum to spread this around the base of the bench and any areas on the slide mound. He will also look at the picnic bench as this needs a clean as green moss has gathered on it.

Action – M Goodrum to spread the soil under the bench and on the slide mound and clean the picnic bench.

We have quotes for the football goals, they are £333 + VAT each plus the cost of anchors. Proposed by M Sealby, seconded by K Dawson it was agreed to purchase 2 football goals from the fundraising pot.

Action – I Richardson to order football goals

We need to look into equipment for teenagers.

22.55.6 Neighbourhood Watch – Email account needs resetting. Item carried forward as neither Councillor in attendance.

Action – T Benjamin to reset the email account for Neighbourhood Watch.

22.55.7 Tree Warden – No update as Tree Warden not in attendance. M Sealby said he had seen that MSDC were giving away hedgerow plants again – will discuss at next meeting.

22.55.8 SALC – AGM is on 20th July if anyone would like to attend.

22.56 COMMUNICATION – The village postlady has retired, a collection was organised by 2 residents and handed to her on her last day.

There is a new LGA Code of Conduct which is clearer than the current Suffolk Code of Conduct. This will be on the agenda to be adopted at next months meeting.

It was discussed that the Parish Council should have a Whatsapp group so if there is an urgent email it can be notified on the group and then emails checked as not everyone checks their emails every day.

22.57 PLANNING INCLUDING APPLICATIONS – Planning application for outline planning permission DC/22/00862 (Land, west of Norwich Road) has been refused for a number of reasons.

22.58 ROADS/ROAD SAFETY – During C Cllr Hicks' section a question was raised about the A140 new road surface and the problems which had been experienced. There was a machine binding fault which caused the failure, there should be no cost to SCC as the contractor failed to deliver. Although the issue was reported online for up to a week beforehand these issues are not dealt with immediately so the better option is to ring the emergency number. The road has been planed on Saturday and was due to be resurfaced later this week but due to the train strikes has been delayed.

C Cllr Hicks has offered to forward any emails to the Quiet Lanes team as we have not been very successful in getting our emails answered to know what we need to do next.

Action – W Brame to email C Cllr Hicks re Quiet Lanes

22.59 TRAINING/CONFERENCES – K Dawson has completed her Councillors training. J Baldwin is on LGA Code of Conduct training tonight..

22.60 GOVERNANCE – Updated Standing Orders were approved. Proposed by I Richardson, seconded by M Sealby.

Updated Financial Regulations were approved. Proposed by K Dawson, seconded by M Sealby

Risk Assessment was approved. Proposed by M Sealby, seconded by I Richardson.

22.61 FINANCE – Clerk’s finance report for May was emailed to everyone ahead of the meeting. No questions raised.

Proposed by K Dawson, seconded by M Sealby the following payments (Jan - Mar) were checked as an internal control measure for online banking:

K Dawson - £888.09

Stonham Parva Parish Council – Internal bank transfer - £888.09

W Brame - £153.16

HMRC - £115.07

Stonham Baptist Church - £128

Mobile Cheque - £50

22.62 ALLOTMENTS – The agents are not prepared to grant a 10 year tenancy as this would need a deed of trust, they will however grant a 7 year lease. They will increase the rent every 3 years by RPI

Action – W Brame to email agents

22.63 JUBILEE EVENT – The event went ahead on 5th June and was very well attended. A debrief meeting was held and a report provided at this meeting.

Action – W Brame to send thank you letters to everyone.

22.64 FUNDRAISING – It was agreed to draw up a programme of events for the next year so that save the dates can be sent to everyone.

Action – K Dawson to create programme of events

St Mary’s Church work is nearly completed, I Richardson has spoken to Jane from the CCT and has suggested the second week of July for the open event. There is believed to be a Church service on 30th July.

Discussed an end of summer fair to be held in early September which could include a tabletop sale, stalls and coffee/cake. Will need a working group for this.

22.65 VILLAGE SIGN – We are meeting with a handyman tomorrow who will hopefully give us a quote to move the sign.

22.66 MAGPIE SIGN – M Sealby is speaking to some structural engineers about the best way for the sign to be erected to prevent issues in the future.

22.67 PLAYING FIELD PURCHASE – No reply from MSDC as yet so will chase up.

22.68 PARVA AND PYE BOOK – Details of the daughter of the author were forwarded on and a letter will be sent.

It was also suggested we could do an A5 book every 10 years where all households in the village have a photo taken outside their house and write a short paragraph about themselves.

22.69 CORRESPONDENCE – None.

22.70 REVIEW OF ACTIONS NOT COVERED ABOVE – None

22.71 DATE OF NEXT MEETING – Monday 18th July 2022

The Chair thanked all for attending and closed the meeting at 9.20pm