

STONHAM PARVA PARISH COUNCIL MEETING HELD IN THE BAPTIST CHAPEL
SOCIAL ROOM ON MONDAY 17th MAY 2021

21.23 PRESENT: Cllrs T Benjamin, I Richardson, K Dawson, M Goodrum, J Baldwin & S Dinc
1 villager

21.24 APOLOGIES : Cllr G Davison, D Cllr S Morley

21.25 ELECTION OF CHAIR & VICE-CHAIR – I Richardson nominated T Benjamin as Chair, seconded by J Baldwin.

T Benjamin nominated I Richardson as Vice-Chair, seconded by M Goodrum.

T Benjamin signed the declaration of office.

T Benjamin thanked everyone for being Councillors last year and also thanked I Richardson for Chairing the meetings when he was unable to.

21.26 Public Forum: None

21.27 DECLARATIONS OF INTEREST – None

21.28 DISPENSATIONS – None

21.29 MINUTES OF THE PARISH COUNCIL MEETING 19th APRIL - Minutes confirmed as correct - Proposed by K Dawson, seconded by M Goodrum.

21.30 APPOINTMENT OF REPRESENTATIVES –

Footpaths – I Richardson

Cemetery – I Richardson

Play Area – M Goodrum

Website – S Dinc

Newsletters – T Benjamin

Neighbourhood Watch – K Dawson

Tree Warden – J Baldwin

SALC – T Benjamin

Planning – G Davison (to be confirmed)

21.31 COVID-19 – Our website has been updated to show that the Lateral Flow Test centre at Debenham has now closed.

Lockdown restrictions are easing and tonight is our first face to face meeting in over a year.

We did not receive any requests for help from anyone in the village during the pandemic.

21.32 REPORTS

21.32.1 No report from C Cllr Hicks for May but annual report was sent ahead of the meeting and will be presented at the Annual Parish Meeting.

21.32.2 No report from D Cllr Morley for May received but annual report was sent ahead of the meeting and will be presented at the Annual Parish Meeting.

Reports on website checked and although some months are missing these have not been received.

21.32.3 Footpaths – Owners of College Farm have made contact regarding Footpath 14, while we speak to the owner of the fields which surround the property the owners have put up better signage so people walk

around the boundary which has been fenced. The owners appear to favour a diversion so will get advice from SCC.

Signs have been put out when dog fouling has been noticed and the amount left has decreased.

Footpaths need cutting, I Richardson will hopefully do that this week.

21.32.4 Cemetery – A request had been received for a double ashes interment plot and we do not have this on the price list.

Proposed by J Baldwin, seconded by I Richardson it was agreed that a double ashes interment plot should be £195 and a double burial plot should be £345 (these figures represent a 50% increase on a single plot fee).

Action – Website to be updated with these figures

The cemetery grass needs cutting again, it was suggested that we request the cutting schedule.

Action – W Brame to request cutting schedule

21.32.5 Play Area – Grant money of £1000 received from Tesco has been moved to the fundraising account.

I Richardson has looked into spring rockers and these are nearly £1000 each we are not able to afford currently.

Discussed safety platform for slide and picket fencing, three quotes obtained and the cheapest was Clarke Fencing at £426 (subject to very small price difference due to wood prices varying daily). Proposed by T Benjamin, seconded by K Dawson it was agreed to purchase from Clarke Fencing.

Action - I Richardson to purchase safety platform and fencing from Clarke Fencing

Discussed artificial turf and safety rope for slide mound (including health and safety of rope). Proposed by J Baldwin, seconded by T Benjamin a budget of £100 for both items was agreed.

Action – I Richardson to look at health and safety rules for the rope.

Action – I Richardson to purchase artificial turf and safety rope.

Proposed by I Richardson and seconded by S Dinc it was agreed to accept the offer of a play area inspection from MSDC for the sum of £45.95 + VAT + 10% admin fee.

Action – W Brame to email MSDC to request play inspection

The play area was cut recently but the area under the bench and near the teen shelter were not done, the next time this is cut if the same areas are not cut we will email Vertas.

21.32.6 Neighbourhood Watch – Nothing to report

21.32.7 Tree Warden – Contact received from MSDC regarding the free trees and hedgerow initiative, there is a Zoom talk on 9th June which J Baldwin will attend which will discuss best areas for planting and which trees etc. After this talk J Baldwin will email all Councillors with information so everyone can consider where we can plant some trees and hedgerows.

Action – J Baldwin to email everyone after the talk with information

An oak tree near the layby may be at risk of development as the land it sits on is shown in the joint local plan so it may meet the criteria to have a Tree Preservation Order on.

Action – J Baldwin to check the criteria and if the oak tree meets this will register it

21.32.8 SALC – Nothing to report.

21.33 COMMUNICATION – J Baldwin has spoken to some residents nearby, the noticeboard they preferred was from Wonderwall Products (Quote 3 on the sheet)

Proposed by M Goodrum, seconded by J Baldwin it was agreed to purchase the outdoor lockable noticeboard in oak from Wonderwall Products.

Action – W Brame to purchase noticeboard

Some website pages have been updated, the rest of them to be reviewed before the next meeting and if not able to do this to let everyone know.

The welcome pack is nearly ready to go. Copies need to be given to new residents.

Action – J Baldwin to email Welcome Pack to W Brame for printing.

The updated Councillor list is on the noticeboards.

21.34 PLANNING INCLUDING APPLICATIONS – DC/21/02496 - Erection of Cartlodge (following demolition of garage) at Mill Farm, Church Lane, Stonham Parva, Suffolk IP14 5JL – agreed to make no comment on this application.

Handling of planning applications will be on the agenda for June.

21.35 TRAINING/CONFERENCES – None

21.36 GOVERNANCE – AGAR Governance statement has been completed and signed.

21.37 FINANCE – Clerk's finance report for April was emailed to everyone ahead of the meeting. No questions raised but Councillors would like outstanding invoices to be listed on the report also.

AGAR Accounting Statement has been completed and signed.

The grass cutting contract with Vertas has been accepted.

Proposed by T Benjamin, seconded by I Richardson the CIL report for 20/21 was approved.

Action – W Brame to put CIL report on website and email to MSDC

21.38 TREE, HEDGE & WILDFLOWER PLANTING – The deadline has now been removed and applications can be submitted throughout the year. See also minute 21.32.7.

The wildflower planting is only available where MSDC cut the verges. J Baldwin to look into any other] grants that are available for wildflower meadows.

Action – J Baldwin to look into grants for wildflower seed

21.39 PLAYING FIELD – Email sent to MSDC to advise them of the boundary issue

21.40 VILLAGE SIGN – No update as yet.

Action – I Richardson to speak to G Denny

21.41 VILLAGE HALL – Information has gone in the latest newsletter about whether the parish think we

need a village hall. Hopefully we will have some contact from residents before the next meeting.

21.42 FUNDRAISING – K Dawson has raised £147 so far from the plant sale outside her house. K Dawson has contacted Asda regarding their green token scheme to see if we are eligible.

21.43 ANNUAL PARISH MEETING – Agenda for APM agreed.

Action – Agenda for APM to go on noticeboard

21.44 CORRESPONDENCE – All emails sent round as received.

21.45 REVIEW OF ACTIONS NOT COVERED ABOVE – Bank details for wreath to be sent to W Brame.

Action – G Davison to send bank details to W Brame

Updated meeting dates are on both noticeboards.

Risk assessment for face-to-face meetings was completed and emailed to everyone.

21.46 DATE OF NEXT MEETING – Monday 21st June 2021 at 8pm

The Chairman thanked all for attending and closed the meeting at 9.44pm

ISSUED