

STONHAM PARVA PARISH COUNCIL MEETING HELD REMOTELY ON  
MONDAY 19<sup>th</sup> APRIL 2021

21.1 PRESENT: Cllrs T Benjamin, I Richardson, G Davison, K Dawson, M Goodrum & S Dinc

21.2 APOLOGIES : Cllr J Baldwin

**21.3 Public Forum:** None

21.4 DECLARATIONS OF INTEREST – None

21.5 DISPENSATIONS – None

21.6 MINUTES OF THE PARISH COUNCIL MEETING 8<sup>th</sup> MARCH - Minutes confirmed as correct - Proposed by I Richardson and seconded by S Dinc.

21.7 COVID-19 – Information added to website but the Lateral Flow Test centre at Debenham closed on Friday 16<sup>th</sup> so this needs to be removed from the website. Nearest centre will be Framlingham (closing soon) and Stowmarket. There is a push for home testing kits.

**Action – T Benjamin to update website with this information**

21.8 REPORTS

**21.8.1** Report from C Cllr Hicks for April which was sent ahead of the meeting.

Key points:

- Trees and hedgerow planting
- ANPR Cameras for 2-year trial

Update regarding signs and lines, white lines are a priority and will be done on the next run. Signage with yellow backgrounds will cost too much money and so C Cllr Hicks has not allocated any budget for this. Can be discussed again after the elections.

**21.8.2** No report from D Cllr Morley for April received.

**Action – T Benjamin to check if all reports are on website**

**21.8.3 Footpaths** – Letter has been written to the owners of College Farm regarding Footpath 14 to ask them if we can work with them for better signage or diversion.

G Davison sent round the definitive map to everyone.

Dog fouling has started to increase over the last few weeks, I Richardson will start putting out signs to try to deter them.

**21.8.4 Cemetery** – Notices have been placed on the cemetery gates and the gravestones. One family member has been in contact from the notice.

Agreed to lay down the headstone which is tilted the most and the rest can be left for now. Need to update signage on gate to encourage families to contact us regarding ownership.

**21.8.5 Play Area** – W Brame has emailed Suffolk Legal to chase up land registry of play area.

Quotes obtained and cheapest quote accepted from J P Pipes at £358.04 for crawl tubing.

Volunteers created the mound for the slide and also some clearing of brambles. Just need to create a concrete base to fit the slide. Some new fencing has also been provided by Paul Whinney.

A request has been made to metal detect the playing field, discussed this and will look at tenancy agreement.

**Action – W Brame to email tenancy agreement to T Benjamin**

Grant of £1000 from Tesco has been received, this money will be spent on the pipes (mentioned above), cement/sand and we also need some picket fencing. Need to get 3 quotes for this. Need to consider equipment for toddlers such as the spring rockers.

**Action – W Brame to move grant money to allocated account**

**Action – I Richardson to obtain quotes for picket fencing**

**Action – I Richardson to obtain quotes for spring rockers**

**21.8.6 Neighbourhood Watch** – Safeguarding training from CAS was sent round to everyone.

**21.8.7 Tree Warden** – Nothing to report.

**21.8.8 SALC** – Nothing to report.

**21.9 COMMUNICATION** – 3 quotes were emailed ahead of meeting, discussed this, no preference given, and decision can be made by J Baldwin as she lives closest. Once we have a preferred supplier we will then ask them for any further discount.

Need to email J Baldwin about new residents.

**Action – T Benjamin to email J Baldwin about new residents.**

All to watch the Accessibility webinar to help them review website pages

**Action – All to watch the Accessibility webinar**

W Brame to update Councillor info list

**Action – W Brame to update Councillor list for noticeboards**

**21.10 PLANNING INCLUDING APPLICATIONS** – Application for Mowness Hall Farm has now expired so no comment.

In future planning applications will be looked at by G Davison and she will decide whether we need to hold an EGM to make a decision.

**Action – G Davison to look at planning applications**

**21.11 TRAINING/CONFERENCES** – None

The next item was taken out of order as the Governance statement needs to be approved before the Finance Statement.

**21.12 GOVERNANCE** – Governance statement discussed, agreed Yes to all except no 2 as although monthly accounts including bank statements have been provided no one has done the 3 monthly payment check that was agreed.

Proposed by I Richardson and seconded by T Benjamin that all of the list except no. 2 will be a yes.

**Action – W Brame to complete Governance statement**

Register of Interests have been updated by those who needed to.

21.13 FINANCE – Clerk’s finance report for March was emailed to everyone ahead of the meeting. No questions raised.

Accounts for 20/21 sent round, no questions.

Discussed AGAR Accounting Statement. Proposed by I Richardson, seconded by K Dawson agreed to accept the figures.

**Action – W Brame to complete Accounting statement**

Councillors wanted it minutes that the savings accounts is for fundraising.

Agreed to accept the grass cutting contract from Vertas at £689.64 (last year was £656.76). Proposed by K Dawson, seconded by G Davison.

Grass cutting contract to be reviewed in summer 2022.

**Action – W Brame to accept grass cutting contract**

Insurance has been renewed. Insurance policy has been placed on noticeboards.

21.14 PLAYING FIELD – New owners of Mill Farm have advised us that their boundary extends into the playing field and the area that we previously cleared does not belong to us. The new owner has put in some posts to mark his boundary, he also mentioned that the No Vehicle sign is on his land so we will need to move it.

**Action – W Brame to contact MSDC regarding the boundary**

21.15 VILLAGE SIGN – I Richardson has spoken to G Denny regarding the sign and hopefully a meeting will happen soon.

21.16 SAFETY CONCERNS A140 – Letters and emails sent/received regarding the A140/A1120 junction were sent to all Councillors. Some replies have been received but currently no suggestions have been offered by Suffolk Police or Highways. W Brame has emailed Stonham Parva Parish Council to see what they agreed at their March meeting.

Suffolk County Council will have ANPR cameras available to monitor speed in various locations, criteria has been sent round but it does not appear the A140/A1120 junction meets this as there are driveways and junctions in the line of sight. If the residents come back to identify a site then we will reconsider.

21.17 FUNDRAISING – I Richardson was thanked for his help in getting the grant money from Tesco.

M Goodrum has some books out for sale.

K Dawson to have a plant sale outside her house again.

21.18 CORRESPONDENCE – All emails sent round as received.

21.19 REVIEW OF ACTIONS NOT COVERED ABOVE – Bank details for wreath to be sent to W Brame.

**Action – G Davison to send bank details to W Brame**

21.20 ANNUAL PARISH MEETING – Saturday 22<sup>nd</sup> May at 11am at Baptist Chapel.

**Action – Need to send out note and place invite on noticeboard**

21.21 DATES OF MEETINGS – Agreed to move to the 3<sup>rd</sup> Monday of every month starting 17<sup>th</sup> May 2021.

**Action – W Brame to update dates list on noticeboards**

**Action – Risk assessment needed for hosting meetings face to face.**

21.22 DATE OF NEXT MEETING – Monday 17<sup>th</sup> May 2021 at 8pm

The Chairman thanked all for attending and closed the meeting at 9.51pm

Issued