

STONHAM PARVA PARISH COUNCIL MEETING HELD REMOTELY ON
MONDAY 20th APRIL 2020

20.1 PRESENT: Cllrs T Benjamin, I Richardson, G Davison, S Baldry, K Dawson, J Baldwin & M Goodrum

20.2 APOLOGIES : None

20.3 Public Forum: None

20.4 WELCOME T Benjamin welcomed the new co-opted Parish Councillors J Baldwin and M Goodrum

20.5 DECLARATIONS OF INTEREST – None

20.6 DISPENSATIONS – None

20.7 MINUTES OF THE PARISH COUNCIL MEETING 9TH MARCH - Minutes confirmed as correct - Proposed by I Richardson and seconded by K Dawson

20.8 COVID-19 – The Parish Council have registered with the Tribe app to offer our services if anyone local needs anything while Covid-19 pandemic and lock down measures are in place. We also have some villagers who have volunteered help. As yet no one has requested our services.

All agreed that in the event that help is needed and this involves purchasing items and the person needing help has no access to cash, then the Parish Council will reimburse the volunteer immediately via BACS and the person helped will reimburse the Parish Council when they are able to.

20.9 REPORTS

20.9.1 Report from C Cllr Hicks for April.

Key points:

- Home but not Alone initiative during the Covid-19 pandemic
- Closures of schools and recycling centres

C Cllr Hicks joined us at 7.35pm to keep us updated with measures taken by Suffolk County Council; the number of people shielding under the NHS definition is 1.5million but Suffolk County Council have a different definition of vulnerable/self-isolating who are able to register with Home but not Alone service. Also, SCC have always procured PPE in case an emergency arises and currently where Care Homes and similar organisations are unable to purchase PPE equipment this can be provided by SCC.

20.9.2 Cemetery – Headstone for J Hodge approved and notified to Stonemasons.

Internment taking place on Tuesday 21st April of Mr Michael Banham

20.9.3 Neighbourhood Watch – Nothing to report

20.9.4 Play Area – The car which had been parked at the entrance to the Play Area has now been moved.

T Benjamin has emailed all available evidence to Suffolk Legal and hopefully they will be able to register the land for us.

Action – T Benjamin to await contact from Suffolk Legal.

Tesco token scheme information was included in newsletter, but we have since been told that tokens are on hold and we will be placed in store at a later date.

Information about missing daffodil bulbs along fence near Play Area was added to newsletter.

Play area installation by Sovereign is on hold until further notice.
Viridor grant has been placed on hold.

VAT has been claimed back on deposit paid to Sovereign.

I Richardson and a relative have seeded the area where the bramble was cleared near the Church Lane entrance.

I Richardson, his relative and Paul Whinney have removed the old play area and have flattened all the raised areas. Our sincere thanks go to them for undertaking this.

20.10 DEFIBRILLATOR – Due to current lockdown restrictions no date has been given by Engie to fit the defibrillator so T Benjamin will fit this but there will be no electricity supply for now. He will also register this with East of England Ambulance Service.

Action – T Benjamin to fit defibrillator.

Action – T Benjamin to register defibrillator with Ambulance Service

Defibrillator is covered by our insurance and has also been added to Asset register.

Action – W Brame to create weekly check log

20.11 RUBBISH & LIGHT POLLUTION ON LAMBETH WAY – reports made by resident about non gardening waste being placed on to the bonfire area, S Baldry has removed the plastic since the report was made. Agreed to add paragraph in next newsletter regarding this as previous letters were only sent to Lambeth Way residents and other residents are using the area. Also, to get sign 'No Dumping of Waste' as people in cars have been seen to put rubbish there.

Action – Reminder about bonfires to go in newsletter

Action – W Brame to purchase No Dumping of Waste sign

We are unsure where the bright lights that are on all night are coming from so S Baldry will monitor the situation and report back.

Action – S Baldry to monitor light pollution and report back at next meeting.

20.12 ANNUAL PARISH MEETING & ANNUAL PARISH COUNCIL MEETING – New legislation has been brought in due to Covid-19 pandemic and requirements of the Parish Council have been amended to say that the Annual Parish Council Meeting can now be held anytime up to May 2021. Annual Parish Meeting legislation has not been amended but as social gatherings are not permitted, we are not able to hold this, there is no sanction for not holding an Annual Parish Meeting.

20.13 FINANCE – Clerks finance report for March was emailed to everyone ahead of the meeting. No questions raised.

Accounts for 19/20 and bank statements were emailed to everyone ahead of the meeting. A query was raised as the balance is less than half of our yearly precept; confirmed that after the VAT was claimed back this has taken us back to a bank balance of half of our yearly precept plus our 1st part of 20/21 precept has been paid to us.

Discussed AGAR part 2 form, all agreed that we are exempt from a limited assurance review as our income and expenditure are both under £25,000. Form to be completed and signed by T Benjamin and then emailed to PKF Littlejohn.

Action – W Brame to complete Part 2 form for exemption and send to PKF Littlejohn

Discussed internal audit, looked at quotes and agreed to ask Heelis & Lodge to audit us for 19/20.

Action – W Brame to liaise with Heelis & Lodge to complete audit

20.14 DATE OF NEXT MEETING – Monday 11th May 2020

The Chairman thanked all for attending and closed the meeting at 8.15pm

ISSUED