

STONHAM PARVA PARISH COUNCIL MEETING HELD REMOTELY ON
MONDAY 15th JUNE 2020

20.38 PRESENT: Cllrs T Benjamin, I Richardson, K Dawson, J Baldwin & M Goodrum

20.39 APOLOGIES : Cllrs G Davison & S Baldry

20.40 Public Forum: Various issues raised by a Parishioner prior to meeting, these include village notice board, bridge needing repair still, Magpie P.H trading as accommodation (reported to Trading Standards by unknown person) and church roof repairs.

20.41 DECLARATIONS OF INTEREST – None

20.42 DISPENSATIONS – None

20.43 MINUTES OF THE PARISH COUNCIL MEETING 11TH MAY - Minutes confirmed as correct - Proposed by I Richardson and seconded by M Goodrum

20.44 COVID-19 – nothing to update

20.45 REPORTS

20.45.1 Report from C Cllr Hicks for June.

Key points:

- Stick With It Suffolk – new Covid-19 campaign
- More booking slots available at HWRC
- Domestic Violence helpline extends opening times to 24hrs per day

20.45.2 Report from D Cllr Morley for June.

Key points:

- Discretionary grant scheme available due to Covid-19
- Businesses getting extra help to prepare them for opening

20.45.3 Footpaths – Footpath 14 has been reported but only urgent work is being completed due to Covid-19.

Footpath 5 has been ploughed over and the signage is very unclear.

Action – W Brame to report Footpath 5

Some of the hedgerow on the footpath around Earl Stonham Farms is overgrown in a few places.

Action – T Benjamin will trim the overgrown hedgerow

The public footpaths need cutting, I Richardson is happy to do this and will borrow W Brame's ride on mower. Cost of usage to be agreed to include petrol and wear/tear.

Action – I Richardson to cut the footpaths

20.45.4 Website/Newsletter – Agreed to change this heading to Communication to include website, newsletter and notice boards.

In the last newsletter parishioners were asked to opt in to receive the newsletter by email or hard copy, the return rate is only 9% but this may be because the email address was incorrect as one letter was missed out. The correct email address will go in the next newsletter.

The main notice board in the village was damaged and this has been removed, this will need to be repaired and the estimated cost is £45.40 which was agreed.

Proposed by J Baldwin and seconded by Martin Goodrum

A noticeboard is needed at the north of the village.

Action – M Goodrum to investigate cost of A1 size noticeboard

Next newsletter will go out shortly so everyone needs to think about items which could go in this.

20.45.5 Cemetery – Awaiting payment for internment of Mr Michael Banham.

Action – W Brame to chase funeral directors

20.45.6 Play Area – The new play equipment installation has begun and will hopefully be completed by the end of the week. T Benjamin showed some photos of progress so far.

Agreed Do Not Use signs in yellow to be put up along with hazard tape as play areas should still be closed to the public due to Covid-19.

The old slide posts have now been removed.

Discussed parking for play area and cemetery – nothing agreed so will be discussed at another meeting.

Discussed fencing/gate around play area. Need to check what the regulations say.

Action – S Baldry to look into regulations regarding fencing in play areas

T Benjamin has chased Suffolk Legal and they have everything they need to progress our case.

Action – T Benjamin to await contact from Suffolk Legal

20.45.7 Neighbourhood Watch – Nothing to report

20.45.8 Tree Warden – A new tree warden is needed. J Baldwin has looked at the information for this role.

Action – J Baldwin to speak to A Harvey about this role

20.45.9 SALC – T Benjamin attended the Area Forum last week, there was no items to discuss from this.

20.46 DEFIBRILLATOR – Defibrillator awaiting fitting to electrical supply.

Action – Awaiting electrical fitting by Engie

20.47 RUBBISH & LIGHT POLLUTION ON LAMBETH WAY – Reminder about the bonfire went into the newsletter.

No fly tipping sign has been purchased and will be erected.

20.48 VILLAGE SIGN – Email has been sent to Highways asking if we can move the village sign.

Action – await reply from Highways

20.49 PLANNING INCLUDING APPLICATIONS – no new applications.

20.50 FINANCE – Clerks finance report for May was emailed to everyone ahead of the meeting. No

questions raised.

AGAR form is on the website.

Heelis & Lodge will complete our audit, they have sent through a list of documents they require.

Action – W Brame to gather all info needed for Audit and drop off

No contact from Vertas still regarding grass cutting but all agreed to continue as we are.

Discussed the potential need for an overdraft to help with the cost of the Play Area, T Benjamin had emailed a spreadsheet to everyone. It has been confirmed by Viridor that they will pay £15,000 as a grant and not £13,500 that we thought. All agreed that we have enough in the bank to fund our cost of £2280 and that no overdraft was needed.

Discussed Zoom subscription, all agreed to keep paying this monthly as hopefully we will be able to hold normal meetings before the end of 2020 and so it would not be cost effective.

Discussed bank signatories, A Harvey will need to be removed and it was agreed at a meeting last year that K Dawson and S Baldry can go on as signatories, but the procedure was never completed as it was difficult to get both of them together so agreed that signatories can be added one at a time as will involve a branch visit.

Action – W Brame to start signatory process

20.51 SUSTAINABILITY – G Davison has written a sustainability policy, and this has been emailed to everyone.

Action – All to read policy and feedback

20.52 FUNDRAISING – Fundraising group have not yet met due to lockdown and K Dawson has started selling plants outside her house and has raised over £100.

20.53 CORRESPONDENCE – Accounts received from Little Stonham Charity Trust (usually presented at APM) and we have placed these on our website.

Action – W Brame to email Trust to see if they would like to advertise their criteria for the winter payment in the next newsletter

20.54 REVIEW OF ACTIONS NOT COVERED ABOVE – Allotments and The Magpie Public House as Assets of Community Value are ongoing still.

Councillor list to be updated still.

Action – W Brame to update Councillor list on noticeboards

Drain outside Millstone Cottage has been reported.

The bus shelter has been dismantled.

20.55 DATE OF NEXT MEETING – Monday 13th July 2020

The Chairman thanked all for attending and closed the meeting at 8.43pm