

STONHAM PARVA PARISH COUNCIL MEETING HELD REMOTELY ON
MONDAY 12th OCTOBER 2020

20.117 PRESENT: Cllrs T Benjamin, I Richardson, G Davison, J Baldwin & M Goodrum

20.118 APOLOGIES: Cllr K Dawson

20.119 Public Forum:

20.120 DECLARATIONS OF INTEREST – None

20.121 DISPENSATIONS – None

20.122 MINUTES OF THE PARISH COUNCIL MEETING 14TH SEPTEMBER - Minutes confirmed as correct - Proposed by I Richardson and seconded by M Goodrum

20.123 COVID-19 – No update

20.124 REPORTS

20.124.1 Report from C Cllr Hicks for October which was sent ahead of the meeting.

Key points:

- Plotting the road to COVID recovery - £3.4million investment
- £300,000 for electric charging points in rural Suffolk

C Cllr Hicks attended the meeting and told us that Suffolk Public Sector Leaders have launched a helpline for people who need financial help and advice, publicity will be starting next week for this.

Discussed signage on Clockhouse Lane, C Cllr Hicks confirmed that he is able to help with funding as he has some Highways budget to be used by December.

After C Cllr Hicks left this was discussed and it was agreed to ask for money towards yellow backing on 30mph signs through the village and also 2 signs to say ‘Single track lane – not suitable for large vehicles’ – one at Clockhouse Lane end and one on Church Lane.

Also need to mention that the double white lines on the A140 north of the village need refreshing as they are very faded and people overtake dangerously here.

Action – W Brame to email re this and signage

20.124.2 Report from D Cllr Morley for October not received.

Paul Bryant has agreed to attend a meeting to discuss Neighbourhood Plan. Need to answer ‘What will the residents of Stonham Parva wish to achieve through a Neighbourhood Plan?’ so he knows what we would like to discuss with him.

Action – G Davison to compose a reply and circulate before emailing

Email sent to D Cllr Morley regarding Stonham Tap but no reply has been received yet.

20.124.3 Footpaths – No reply from C Cllr Hicks re Footpath 5

Action – W Brame to chase.

Info on dog waste has gone in newsletter.

Footpaths need cutting again

Action – I Richardson to cut footpaths

20.124.4 Cemetery – The cemetery hedge has been cut on one side, but the verge has not been cut all the way along.

Action – I Richardson to chase this up along with quotes

Quotes for the cutting of the laurel hedge have been received but these are quite high and we may be able to do this ourselves.

A local resident has passed away, their interment is on 20th October.

There had been a complaint regarding branches from oak tree hanging over graves, this has been cut free of charge by S P Tree & Hedge Care

Cemetery books and maps need to be updated as these do not appear to have been done for some time. There is a training course available from SALC called Cemetery Management for £40 – all agreed this was necessary. I Richardson and W Brame to attend virtual course.

Action – W Brame to sign up for course

20.124.5 Play Area – A certificate has been provided for the equipment and matting but is not signed or dated. We also have no information on the warranty. T Benjamin has chased this up and is awaiting a reply.

Action – T Benjamin to chase the certificate for equipment and matting and also the warranties

Inspections are being conducted.

Need another bench for mobility issues and also the teen shelter needs painting.

Branches have been cut back above picnic bench.

Suffolk Legal has asked for declarations from people who are aware that the Parish Council do own the land before they will register the land.

Action – W Brame to gather the declarations for Suffolk Legal

Action – W Brame to check paperwork for invoices/contracts for managing land

Parishioner has agreed for her comments to go into newsletter.

Free topsoil is available from the site near Tesco, Stowmarket. This could then be used to make the mound for the slide.

Action – M Goodrum to look into this

20.124.6 Neighbourhood Watch – Nothing to report.

20.124.7 Tree Warden – Nothing to report.

20.124.8 SALC – Area Forum held on Thursday 17th September.

Action – W Brame to send link to minutes

20.125 COUNCILLOR VACANCY – MSDC have been notified but no reply as yet. Vacancy notification has been placed in the newsletter.

20.126 COMMUNICATION – Next newsletter is ready, will be sent round one last time for comments and then to be delivered.

W Brame has agreed to cover S Baldry's patch for this time. This is the last paper copy unless opted in.

Need extra keys for noticeboard

Action – T Benjamin to get keys cut

Formal review on website needed to ensure content is correct, also need to make sure we adhere to accessibility regulations

Historic photographs have been passed to I Richardson by the Rectory of Wetheringsett – these are to go on the website.

Action – T Benjamin to put photographs on website

Application to have a noticeboard in the north of the village is £100 if the application is approved. Only extra information was sizes which have been emailed by M Goodrum last week. All agreed to spend on this.

Action – W Brame to complete form for noticeboard

20.127 QUIET LANES – There is a SCC initiative to designate single track roads as Quiet Lanes, proposal that Clockhouse Lane may be suitable. There is a website but C Cllr Hicks mentioned that more information will be coming out shortly.

Action – W Brame to send email to register interest

20.128 PLANNING INCLUDING APPLICATIONS – Email has been sent to chase MSDC and D Cllr Morley re land near Magpie which has permanent residents living in caravans.

Action – W Brame to await reply

20.129 TRAINING/CONFERENCES – G Davison has forwarded an email which shows all the training and conferences available and will do so every Monday.

20.130 FINANCE – Clerks finance report for September was emailed to everyone ahead of the meeting. No questions raised.

Bank signatory form to add K Dawson has been sent off

20.131 GOVERNANCE – Monthly finance reports have been added to the website.

Standing orders – discussed sections 11 – 17. All happy with his except number 16 wording needs to be changed from responsibly to responsibility.

All to look at Sections 18 – end for next meeting

Action – Everyone to read sections 18 – end and feedback at next meeting.

Backup drives have arrived at Trevor's – to be dropped off.

AGAR has been signed and is now on the website.

Public rights notice on website

CIL form signed and emailed to MSDC

20.132 DEFIBRILLATOR – Defibrillator has been fitted – all powered now.

Nearly used as someone took ill in the village. Discussed usage and what to do.

Action – T Benjamin to write instructions on who to notify if used and also to include pack of wipes for wiping down

All Councillors need to have the cabinet code.

Action – T Benjamin email to be sent to all Councillors

20.133 VILLAGE SIGN – Email sent to G Denny re sign in his field

Action – W Brame to await reply to email regarding village sign

20.134 FUNDRAISING – Another £34 raised from plants to be paid into account. Village sales are now £392.63.

Action - W Brame to check fundraising amounts and spends

20.135 CORRESPONDENCE – St Marys Church are waiting to hear from structural engineer, once costings have been provided, they will email us as local fundraising will be needed.

Action – W Brame to add to agenda for September

Remembrance Service – need to get details. No contact has been made re wreath.

Action – G Davison to get these details

20.136 REVIEW OF ACTIONS NOT COVERED ABOVE – the no fly tipping sign has been removed. W Brame to order a new one

Action – W Brame to order new sign

20.137 DATE OF NEXT MEETING – Monday 9th November 2020

The Chairman thanked all for attending and closed the meeting at 9pm