

STONHAM PARVA PARISH COUNCIL MEETING HELD REMOTELY ON  
MONDAY 9<sup>th</sup> NOVEMBER 2020

20.138 PRESENT: Cllrs I Richardson, G Davison, J Baldwin, K Dawson & M Goodrum

20.139 APOLOGIES : Cllr T Benjamin

**20.140 Public Forum:**

20.141 DECLARATIONS OF INTEREST – None

20.142 DISPENSATIONS – None

20.143 MINUTES OF THE PARISH COUNCIL MEETING 12<sup>TH</sup> OCTOBER - Minutes confirmed as correct - Proposed by K Dawson and seconded by G Davison

20.144 COVID-19 – Lockdown for 1 month started again on 5<sup>th</sup> November and will end at midnight on 2<sup>nd</sup> December.

**Action- W Brame to update website with different phone number for contact**

20.145 REPORTS

**20.145.1** Report from C Cllr Hicks for November which was sent ahead of the meeting.

Key points:

- Home but Not Alone helpline is back up and running due to lockdown
- Suffolk Advice and Support Service is also running and will continue to do so past lockdown

**20.145.2** Report from D Cllr Morley for November not received.

**Action – W Brame to email D Cllr Morley to as no updates received for last few months**

Paul Bryant has been contacted with regard to the question he raised and invited to January's meeting.

**Action – W Brame to await reply**

Email sent to D Cllr Morley regarding Stonham Tap but no reply has been received yet. Earl Stonham Parish Council made contact and asked whether we had an update. Reply sent to say we have not had an update.

**20.145.3 Footpaths** – No reply from C Cllr Hicks re Footpath 5

**Action – W Brame to chase.**

Footpaths awaiting cutting once weather has improved

Local people were spoken to by owner of College Farm and told not to walk across the field as the footpath had been diverted. We need to check if this is correct.

**Action –W Brame to contact Highways regarding Footpath 14**

**20.145.4 Cemetery** – Agreed that we will cut the laurel hedge ourselves as the quotes were very high.

Cemetery Management course has been purchased, W Brame and I Richardson to watch this.

**Action – W Brame and I Richardson to watch the online course**

**20.145.5 Play Area** – A certificate has been provided for the equipment and matting and is now dated but no one is willing to sign it.

Suffolk Legal has asked for declarations from people who are aware that the Parish Council do own the land before they will register the land.

**Action – W Brame to gather the declarations for Suffolk Legal**

**Action – W Brame to check paperwork for invoices/contracts for managing land**

Free topsoil is available from the site near Tesco, Stowmarket. The company has been contacted and you have to provide your own transport and they will load up for free. The ground is not dry enough for this so may need to look into this next year.

Discussed maintenance programme for equipment including teen shelter and notice boards and then later on the play equipment. The notice board on Church Lane is not waterproof.

**Action – I Richardson to seal notice board**

**20.145.6 Neighbourhood Watch** – Emails being forwarded on regularly

**20.145.7 Tree Warden** – Nothing to report.

**20.145.8 SALC** – Area Forum minutes held on Thursday 17<sup>th</sup> September have been forwarded. Next meeting is Tuesday 1<sup>st</sup> December if anyone wishes to attend, if not W Brame will forward minutes.

Newest TLC has been sent round and feedback is that the animations are distracting with all the pictures coming into the page. Does not appear to be accessibility friendly and could be an epilepsy trigger.

**Action – W Brame to contact SALC and feedback**

**20.146 COMMUNICATION** – Newsletter delivered to all households – this was the last one.

Website to be reviewed, W Brame to allocate pages to everyone to check and report back.

**Action – W Brame to allocate pages from website to be checked**

Extra keys for noticeboard have been cut.

Application for notice board in the north of the village has been submitted. Awaiting reply

**20.147 QUIET LANES** – Interest has been registered and awaiting contact once funding is known.

**20.148 PLANNING INCLUDING APPLICATIONS** – No reply to email to chase MSDC and D Cllr Morley re land near Magpie which has permanent residents living in caravans.

**Action – W Brame to chase reply**

**20.149 TRAINING/CONFERENCES** – G Davison has been forwarding emails regularly.

**20.150 FINANCE** – Clerks finance report for October was emailed to everyone ahead of the meeting. No questions raised.

K Dawson has now been added as a bank signatory

6-month budget was emailed ahead of meeting, currently we have £8700 in the bank account with approx. £2500 left to pay out. No questions raised.

Precept discussion to take place in December

**Action - W Brame to send out potential budget ready for next meeting**

20.151 GOVERNANCE – Standing orders – discussed sections 18 - end. Section 24 mentions all correspondence with District and County Council should be copied into the Councillors too.

**Action - W Brame to check whether Suzie wishes to be copied into everything and then this may need updating at next meeting**

Back up drives have been dropped off.

Meeting suspended at 8.28pm.

Meeting restarted at 8.31pm

20.152 DEFIBRILLATOR – All Councillors now have the access code.

**Action – W Brame to write instructions on who to notify if used and also to include pack of wipes for wiping down**

20.153 VILLAGE SIGN – Email sent to G Denny re sign in his field

**Action – W Brame to await reply to email regarding village sign**

20.154 ST MARY'S CHURCH – no update has been received regarding the cost to fix the Church.

**Action – I Richardson to chase**

20.155 REMEMBRANCE SUNDAY – Wreath laid by Earl Stonham Parish Council yesterday. Wreath to be moved from Earl Stonham Church to the war graves in our churchyard. Agreed to make a donation to RBL - Proposed by G Davison and J Baldwin

**Action – G Davison to move wreath**

**Action – G Davison to get bank details for donation**

20.156 FUNDRAISING – Fundraising amount for 20/21 is £358.63 and spends have been £220 (top soil £80 and picnic bench £140). Also need to add in 19/20 from open gardens.

**Action - W Brame to check fundraising amounts including 19/20 and spends**

K Dawson plans to do plant, book and cake sale in May 2021

20.157 CORRESPONDENCE – St Marys Church added to agenda.

20.158 REVIEW OF ACTIONS NOT COVERED ABOVE – the no fly tipping sign has been removed. W Brame to order a new one

**Action – W Brame to order new sign**

Vacancy for Parish Councillor needs to be emailed to MSDC again

**Action – W Brame to email MSDC re vacancy**

20.159 DATE OF NEXT MEETING – Monday 14<sup>th</sup> December 2020

The Vice Chairman thanked all for attending and closed the meeting at 8.50pm