

STONHAM PARVA PARISH COUNCIL MEETING HELD REMOTELY ON
MONDAY 11th MAY 2020

20.15 PRESENT: Cllrs T Benjamin, I Richardson, G Davison, S Baldry, K Dawson, J Baldwin & M Goodrum

20.16 APOLOGIES : None

20.17 Public Forum: None

20.18 DECLARATIONS OF INTEREST – None

20.19 DISPENSATIONS – None

20.20 MINUTES OF THE PARISH COUNCIL MEETING 20TH APRIL - Minutes confirmed as correct - Proposed by I Richardson and seconded by J Baldwin

20.21 CO-OPTION OF PARISH COUNCILLOR – M Goodrum and J Baldwin have returned their Councillor forms, and these have been updated on the MSDC website. Both have received an email with Standing Orders and Good Councillor Guide.

Both are happy for full contact details to go on the website and notice board.

G Davison mentioned that her contact details will change shortly.

Action – W Brame to update Councillor list on noticeboards (once G Davison has provided new contact details)

20.22 ANNUAL PARISH MEETING & ANNUAL PARISH COUNCIL MEETING – All agreed that this year's Annual Parish Meeting will be cancelled. Agreed to postpone Annual General Meeting until we are able to hold normal meetings. Therefore, T Benjamin will continue as Chair and I Richardson as Vice-Chair. Proposed by J Baldwin and Seconded by S Baldry.

20.23 COVID-19 – nothing to update

7.45pm – C Cllr Hicks joined the meeting

20.24 REPORTS

20.24.1 Report from C Cllr Hicks for May.

Key points:

- HWRC will be opening this week by appointment only
- Firefighters are helping drive ambulances
- PPE is being provided to care home

Home but not Alone initiative receive 200 calls per day and they have 1800 volunteers so a lot of volunteers will not be called upon.

20.24.2 Report from D Cllr Morley for May.

Key points:

- Small businesses urged to access grants available due to Covid-19
- Cyber cons linked to Covid-19
- Garden waste collections starting this week

Question raised regarding free compost day – D Cllr Morley confirmed this has been suspended currently but hoping to hold it later in the year.

C Cllr Hicks and D Cllr Morley left the meeting at 8pm

20.24.3 Footpaths - Ride on mower was hired 2 weeks ago to cut all the parish footpaths, will need doing again in a further 2 weeks approx.

Footpath 14 which runs close to College Farm is not accessible as the farmer has ploughed the field and there are no signs.

Footpath that runs around the side of Earl Stonham House was blocked by a sheep hurdle, W Brame confirmed she had walked that route on Friday and the sheep hurdle was now by the side of the path and the path was fully accessible.

Discussion around footpath which runs from the bottom of Church Lane across the farmers field, previously this went around the edge of the field and joined up with the Church but when the farmer fenced his field the footpath was diverted down the centre of the field.

Action – W Brame to report Footpath 14

20.24.4 Website/Newsletter – agreed next newsletter to be sent in early June as this will tie in with a grant application we are doing. Newsletter to include note about future distribution and ask people to provide email addresses or to confirm they want paper copies.

20.24.5 Cemetery – Internment took place on Tuesday 21st April of Mr Michael Banham.

Vertas have done the first cut of the season.

20.24.6 Play Area – T Benjamin has emailed all available evidence to Suffolk Legal and hopefully they will be able to register the land for us.

Action – T Benjamin to await contact from Suffolk Legal.

Discussed parking for play area and cemetery – nothing agreed so will be discussed at another meeting.

Discussed fencing/gate around play area. Need to check what the regulations say.

Action – S Baldry to look into regulations regarding fencing in play areas

20.24.7 Neighbourhood Watch – Nothing to report

20.24.8 Tree Warden – A new tree warden is needed. J Baldwin asked for more information on this role.

Action – T Benjamin to email J Baldwin with details on Tree Warden role

20.24.9 SALC – No update

20.25 DEFIBRILLATOR – Defibrillator has been fitted by T Benjamin and has also been registered with Ambulance Service. There is no electricity supply yet but it will still work without.

Action – Awaiting electrical fitting by Engie

Weekly log has been created and checks have commenced.

20.26 RUBBISH & LIGHT POLLUTION ON LAMBETH WAY – S Baldry has monitored the light pollution, and this appears to have been a one off and has not happened since it was reported.

Lambeth Way residents and other residents are using the area. Also, to get sign 'No Dumping of Waste' as people in cars have been seen to put rubbish there.

Action – Reminder about bonfires to go in newsletter

Action – W Brame to purchase No Dumping of Waste sign

20.27 STREETLIGHTS, CHURCH LANE – There used to be 2 other streetlights on Church Lane, 1 opposite Skyline and 1 opposite Mill Farm, 1 broke and was removed and the other was removed after a complaint. Question raised about whether more streetlights are needed. All agreed they weren't.

20.28 VILLAGE NAME AND SIGNAGE – A Parishioner raised the issue of our village having 2 names and this can be confusing for visitors. Discussion around this and all agreed to continue using the 2 names as this is part of the history of the village.

20.29 GOVERNANCE – Co-option Policy had been distributed prior to meeting. Agreed to adopt. Proposed G Davison, Seconded I Richardson.

20.30 VILLAGE SIGN – Email has been sent to Highways asking if we can move the village sign.

Action – await reply from Highways

20.31 PLANNING INCLUDING APPLICATIONS – no new applications.

Still awaiting update on land next to Magpie but due to lockdown this is unlikely to be looked at yet.

20.32 FINANCE – Clerks finance report for April was emailed to everyone ahead of the meeting. No questions raised. The balance of the account is over £6000 as 1st precept payment has been received.

Part 2 AGAR form for exemption has been completed and sent to PKF Littlejohn.

Action – T Benjamin to put on website

Heelis & Lodge will complete our audit, they have sent through a list of documents they require.

Action – W Brame to gather all info needed for Audit and drop off

Still awaiting contact from Vertas re grass cutting contract although they have been cutting the areas they did last year. I Richardson spoke to S Swann and he confirmed that our usual contact has been furloughed hence the lack of contact. Further email to be sent.

PGM have withdrawn their quotes for hedge cutting after being informed they had not got the contract for grass cutting in the village.

Action – W Brame to email Vertas re contract

20.33 SUSTAINABILITY – G Davison is writing a sustainability policy following SALC AGM.

Action – G Davison to write Sustainability Policy

20.34 FUNDRAISING – Tesco Bags For Help Grant has been suspended during Covid-19.

National Lottery Awards For All replied to say they are focusing on grants which help during Covid-19 and we don't meet the criteria.

Fundraising group have not yet met due to lockdown and K Dawson has started selling plants outside her house.

We have been accepted at the 1st stage of the Calor grant scheme, K Dawson to complete 2nd stage and then it will go to public votes which we will publicise in the newsletter.

20.35 CORRESPONDENCE – emails from Suffolk County Council regarding Covid-19 are being forwarded and also placed on website where relevant.

20.36 REVIEW OF ACTIONS NOT COVERED ABOVE – Allotments and The Magpie Public House as Assets of Community Value are ongoing still.

Paul Bryant from MSDC will come to a meeting to discuss our Neighbourhood Plan once meetings are back to normal.

Drain outside Millstone Cottage appears to be still full of debris so needs to be reported again.

Action – W Brame to report drain

20.37 DATE OF NEXT MEETING – Monday 8th June 2020

Action – T Benjamin to look into Zoom subscription due to 40min limit on free meetings

The Chairman thanked all for attending and closed the meeting at 9.05pm

ISSUED