

STONHAM PARVA PARISH COUNCIL MEETING HELD IN THE BAPTIST CHAPEL
SOCIAL ROOM ON MONDAY 10th FEBRUARY 2020

19.214 PRESENT: Cllrs T Benjamin, I Richardson, A Harvey, G Davison & K Dawson

19.215 APOLOGIES : Cllrs S Baldry

19.216 Public Forum: 1 Parishioner mentioned speeding/accidents in the village

19.217 DECLARATIONS OF INTEREST – Cllr G Davison declared an interest in Item 6 (County Councillor – Matthew Hicks with regards to speeding)

19.218 DISPENSATIONS – None

19.219 MINUTES OF THE PARISH COUNCIL MEETING 13TH JANUARY - Minutes confirmed as correct - Proposed by I Richardson and seconded by G Davison

19.220 REPORTS

19.220.1 Report from C Cllr Hicks for February.

Key points:

- Statement regarding Ipswich Northern Route
- New permit scheme for roadworks
- Review of Children's Centre services

Email has not yet been sent to C Cllr Hicks regarding speeding/signage on country lanes when accidents happen as we were awaiting more information on accidents that had occurred. Parishioner had other examples to provide and will email information.

Discussed recent fatality, it is believed that speed was not a factor and it was an overtaking manoeuvre which meant the northbound travelling vehicle collided with a southbound vehicle in the southbound lane.

Also discussed more accidents which are happening in the 50mph zone.

Need to ask about diversions and time taken to divert roads, who is responsible for this and why does it take so long. Also, to query cost of accidents and whether cameras would be cheaper.

Previously when the village was a 50mph there was a buffer zone of 40mph, but this was removed (approx. 15 years ago) what was the reason for this.

Action – Parishioner to email W Brame with information on accidents.

Action – W Brame to email C Cllr Hicks regarding signage and speed limit

19.220.2 No report from D Cllr Morley was received for February

19.220.3 Footpaths – Parishioner reported lots of litter outside the Car Wash, she is happy to litter pick and wondered about location of collected rubbish. Confirmed this can be placed in bins in the lay by or if too many bags can be left at Parish Clerks house who will request collection by MSDC.

Action – W Brame to drop off litter pick sticks and hi-vis vests

Email has been sent to SCC to thank them for the prompt action taken over the footbridge repair.

The tree which had fallen over near to the footpath that runs along the back of Church Lane houses has been removed.

The footpath signs previously reported have now been replaced.

A footpath sign has fallen over on footpaths that run around Earl Stonham Farms.

Action – W Brame to report

Quotes for footpath cutting have not all been received yet. To be discussed at next meeting.

19.220.4 Website – Discussed separate Councillor email addresses at a cost of £30 per person, all agreed that this was expensive and would have to be charged in precept so agreed that the Councillor Information Policy would cover us.

19.220.5 Cemetery – I Richardson confirmed that the vase on the headstone was acceptable and this has been fitted and cheque received.

19.220.6 Play Area – It has been confirmed from Viridor that we do have to pay them £1500 and they will then send a cheque to us for £15,000. Deadline is 18th February 2020 to complete form. Completion date is August 2020. Agreed this payment – Proposed by A Harvey and seconded by K Dawson.

Action – T Benjamin will liaise with S Baldry re completion of the acceptance form and payment of £1500.

There is interest in a sub-committee for the Play Area for fundraising, this would be so we could apply to other fundraising sources. I Richardson to look at Biffa application and see what they require.

Action – I Richardson to check Biffa application and discuss with potential sub-committee

New quote received from Sovereign in light of the reduced grant, this reduces the cost to £18,000 + VAT. This will mean a shortfall of £900 which will be funded from our bank account. Agreed to accept new quote for £18,000 + VAT - Proposed I Richardson and seconded by A Harvey.

Action – T Benjamin to accept quote from Sovereign

Form to be completed for Viridor re quarterly monitoring. Agreed to add newsletter info under 7 – Publicity

Action – T Benjamin to finish form and email to Viridor

Suffolk Foundation do have some grants available, but these are lower value ones and would not cover our shortfall.

I Richardson has made an application to Tesco under their token scheme and will hear back shortly.

Action – I Richardson to await outcome of Tesco token scheme

Issue with regard to the parking on the Play Area will be addressed once the land has been registered – this is being done by Suffolk Legal. There were a few questions raised in the last email regarding the deeds.

Action – W Brame to locate paperwork from a previous visit to the Records Office which contained information and email to T Benjamin

19.220.7 Neighbourhood Watch – Email received re accident/speeding.

19.220.8 Tree Warden – Nothing to report

19.220.9 SALC – W Brame and G Davison attended the AGM. It was an interesting evening.

Action – W Brame to email the minutes and presentation

T Benjamin attended first day of chairperson/leadership course

19.221 NEIGHBOURHOOD DEVELOPMENT PLAN – Email received from Paul Bryant asking why we felt we needed a neighbourhood plan, email forwarded to G Davison to answer.

Action – G Davison to email Paul Bryant

19.222 GOVERNANCE – Councillor Information Policy has been amended with a review date.

Discussed Parish Councillor vacancy, notice of vacancy to be advertised for 14 days and notified to MSDC. After 14 days if no one calls an election then the Parish Council can co-opt.

Action - W Brame to email MSDC to register this and email vacancy notice to A Harvey and T Benjamin for noticeboards

Action - T Benjamin to create a guidance/template for applicants to complete

Action - Need to create a policy on Councillor vacancies

Action – W Brame to add agenda item for Co-option to next meeting

19.223 VILLAGE SIGN – Sign has been erected back on original pole. Discussed possibility of moving the sign so it can be viewed better.

Action – I Richardson to send request to Highways with photos

19.224 FINANCE – Actions from Audit are as follows:

Check with Zurich that the Council is covered under its legal insurance for Corporate Manslaughter and breaches of GDPR and DPA 18.

Action – W Brame to check we have this cover

DD form and cheque were sent to ICO

New certificates to go on noticeboards

Action – W Brame to email new insurance certificate

The grass cutting contract is up for renewal.

Action – W Brame to email Vertas and PGM for quotes

Clerks Finance Report handed round for January.

Discussed internet banking and agreed to use SALC guidance with regard to verifying payments on a regular basis. Proposed G Davison and Seconded A Harvey

Precept form was emailed to MSDC.

19.225 DEFIBRILLATOR – Defibrillator has been ordered. Should be delivered by end of month.

Quote has been received to fit defibrillator; further quote has been received.

Email has been sent to Engie to ask whether they will fit our defibrillator for free.

Action – W Brame to await reply to email from Engie.

19.226 PLANNING – It has been noted that there is nothing about sustainability on Magpie application.

Action – G Davison to email Clerk to forward our concerns to MSDC

Still no outcome re Mobile home on land next to Magpie and now a further caravan has been added.

Action - W Brame to email MSDC and copy D Cllr Morley

No reply regarding advertising from Car wash

Action – W Brame to await reply from MSDC

Discussed planning consultation request DC/20/00161 at Four Elms, Norwich Road. Will send in reply to MSDC (Deadline was extended for us)

Action – W Brame to email our response for Planning

Planning application DC/20/00512 is agriculture and permitted development – agreed no need to comment.

No decision yet on Planning Application DC/19/03807 for 4 houses to the East of Norwich Road.

Rubbish has been dumped on the land behind The Magpie.

Action – W Brame to write letter to landowner regarding this

19.227 SUSTAINABILITY – This was mentioned at the SALC AGM, other Parish Councils are considering this for planning applications and asking for electric charging points, solar panels etc before they will approve applications.

Action – G Davison to write Sustainability Policy

We have a local farmer who is heavily involved in Sustainability and it was thought he would be a good guest speaker for our Annual Parish Meeting.

Action - W Brame to email G Denny to invite to Annual Parish Meeting

Discussion about going paperless, agreed to continue as we are and been mindful of printing.

Agreed that we need to discuss electric charging points within the village at next meeting.

Action – W Brame to add to agenda for next meeting

19.228 FUNDRAISING – Separate bank account has been opened.

Also, discussion around sub-committee (or separate organisation) to help with fundraising in the village – this is mentioned under 19.220.6 Play Area.

19.229 OTHER ACTIONS – Villager would like the bus shelter for firewood, disclaimer to be drawn up.

Action – W Brame to draw up disclaimer for dismantling of bus shelter

Drain is blocked outside Mill Stone House, Church Lane and this causes flooding during heavy rain.

Action – W Brame to report this

Newsletter was completed and has been delivered to all Parishioners.

Awaiting outcome to our request to register Allotments as asset of community value

Action – W Brame to await outcome of request to register allotments as Asset of Community Value

Awaiting outcome to our request to register The Magpie as an Asset of Community Value

Action – W Brame to register The Magpie as Asset of Community Value

19.230 CORRESPONDENCE – bin emptying cost has increased, formal notice received from MSDC.

19.231 DATE OF NEXT MEETING – Monday 9th March 2020

The Chairman thanked all for attending and closed the meeting at 9.15pm.

ISSUED