Clerk: Marilyn Bottomley 8 Church Close

 *Rede*

 *Bury St Edmunds*

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# Dear Councillor

You are summoned to attend the Annual Parish Council meeting to be held in the Baptist Chapel Social Room at 8.30 p.m. on Monday 14th May 2018 for the purpose of transacting the following business.

Filming, photography, recording or reporting of the meeting is permitted

Marilyn Bottomley (Clerk) 7th May 2018

**10 MINUTE PUBLIC PARTICIPATION – Should any Parishioner wish to speak on any item on the agenda, please be in the Social Room by 8.30 p.m. The meeting will commence at 8.30 p.m. sharp if no Parishioners are present**

## A G E N D A

1. Election of officers & Signing of Declarations of Acceptance:-

a) Chairman b) Vice Chairman

1. Apologies
2. To receive Councillors’ Declarations of Interest in any item on the Agenda
3. To consider any dispensations
4. Appointment of Representatives for

SALC Planning Footpath Warden

Tree Warden Cemetery Play Area

Neighbourhood Watch

1. To confirm & sign minutes of the Parish Council meeting held on 26th March 2018
2. Reports

 a) County Councillor - Matthew Hicks b) District Councillor - Mrs Suzie Morley

 c) Footpaths d) Parish Newsletter/Website

 e) Cemetery f) Play Area

 g) Neighbourhood Watch i) Chairman’s report

1. Glebe Allotments
2. Planning Applications – (including those received after issue of Agenda)
3. Finance: a) Cheques to be issued up to date of meeting: Chapel (Hire),

 Clerk (expenses), ICO

 b) To approve accounts – 2017/2018

d) To agree auditor for 2017/2018

e) To review Standing & Financial Orders

f) To review Risk Assessment

11. Village matters:-

12. Correspondence:

13 Date of next Meeting - 9th July 2018.